

Information for Fringe Festival Directors 2019

1. All participants in the Fringe Festival must be current season members of the CTC.
2. Directors may submit either original or published scripts to the festival.
3. Every show must have a director, and directors may not perform during the festival, either in their own show or in another show. This is in line with the CTC mission to prioritize the experience of the directors — in other words, we want our directors to focus on directing.
4. All productions are limited to a strict maximum 30 minute run-time, with maximum 5 minutes allotted each for set-up and take-down of your set (40 minutes total).
5. The weekend workshop is an opportunity for you to get professional feedback on your production and will also serve as an assessment of the quality and preparedness of each show. The CTC Fringe Committee reserves the right to withdraw a production from the festival if it is clear it will not be ready in time or up to quality standards.
6. Directors must organize their own rehearsal space. The CTC cannot assist with this.
7. Directors will be given a budget of up to 500 DKK to cover all production-related expenses. Any expenditure past 500 DKK will not be reimbursed.
 - a. The money will be reimbursed when you present valid receipts after the festival.
 - b. Only approved, production-related expenses will be reimbursed, for example: script rights, props, costumes, makeup, etc.
 - c. Does not include expenses such as travel or personal fees/salaries
8. It is the director's responsibility to obtain all necessary rights and approvals for their show, and the failure to do so remains their own personal liability.
 - a. Costs for the rights can be taken from the 500 DKK budget (see #5).
 - b. You will be asked to present proof of obtained rights two weeks before the performance. Failure to do so could result in your show being removed from the festival.
9. As a participant in the festival, you are automatically eligible to win one of the awards.
10. Directors will get a free ticket to see their show the night it is performed. The CTC, as a non-profit organization, is unable to provide any additional free or comped tickets to directors, actors, helpers, friends or family members.

As a director, your participation in the following events is mandatory:

1. **Info session: March 2.** All directors required.
2. **Auditions: PENDING** You should plan to be present on both days if you are casting.
3. **Weekend workshop: March 23 & 24.** You will be assigned a time slot on one of these days.
4. **Get in / Get out: May 1 & June 5.** These are working days to move everything in/out of the theatre.
5. **Performances: May 2 - 4.** You will be assigned one performance time, including time for tech/dress rehearsal on the same day of your performance. You and your cast must be available during the day of your performance (starting from noon).

I understand and agree to the above conditions for participating as a director in the CTC Fringe Festival, 2019. I understand that failure to adhere to the above conditions could result in my show being withdrawn from the festival.

Full Name

Signature

Today's date